

**MINUTES OF ANNUAL GENERAL MEETING OF ŌTAKI HERITAGE BANK
PRESERVATION TRUST : SUBJECT TO RATIFICATION AT NEXT AGM**

Held at Ōtaki Museum Sunday 8 October 2023 at 2 pm

Present: Judith Miller, David Ledson, Graham Kerr, Sarah Maclean, Jen Corbett, Len Nicholls, Liz Brown, Chris Greenwood, Lois Riseley, Glenis Balloch, Julia Kennedy, Gail Hall, Ian Cooksley, Heather Watson, Adrian Gregory, Kevin Miles, Meagan Roach, Sue Barrett, Janet Holborrow, Rawiri Rikihana, Liz Koh, Rosie Salas, Ros Zorzi, Kathy Johns, Jill Abigail, Gary Phillips, Ian Carson, Debbie Carson, Angela Hill, Aileen Lumley, Hana Wagner-Nichols.

Apologies: Neale Ames, Roderick Kinghorn, Neil Greenwood, Sue Carroll, Di Buchan, Sylvia Bagnall, Cam Butler, Grant Robertson, Robin Philipp, Ian Littleworth, Gordon Dempsey, Shelly Warwick, Patsy Whenuaroa

Karakia: led by David Ledson

Welcome: Judith Miller welcomed those present and moved that the apologies be accepted, seconded Gary Phillips, passed unanimously.

Minutes of 2022 Annual General Meeting: Sarah Maclean moved that the minutes of the annual general meeting held on 10 October 2022 be accepted as a true and correct record, seconded Lois Wiseley, passed unanimously.

Annual Report: Judith presented the annual report for the 2022-3 year and moved that it be accepted, seconded Gary Phillips, passed unanimously.

Last report of Ōtaki Historical Society: The Ōtaki Historical Society having been wound up, Judith presented a final report written by Patsy Whenuaroa and acknowledged the many years of work put in by Patsy, Meagan Roach and others.

Financial Report: In the absence of the Treasurer, Neale Ames, Judith presented the financial statements and the reviewer's report for the 2022-3 year and moved that they be accepted, seconded Adrian Gregory, passed unanimously.

Amendments to Trust Deed: A motion passed at the 2022 AGM approved the development of a new working model with the Ōtaki Historical Society. The respective Boards of the two organisations then agreed that that the Ōtaki Historical Society should be wound up and its assets transferred to the Ōtaki Heritage Bank Preservation Trust, after which the name of the Trust should be changed to Ōtaki Heritage. It was also agreed that the trust deed should be amended and updated to reflect the expanded purposes of the organisation, the relationship with mana whenua, recent legislation and technological advances, and other minor amendments.

Accordingly it was moved:

1. That the name of the Otaki Heritage Bank Preservation Trust be changed to Ōtaki Heritage – te Whare Pouhere Taonga o Ōtaki.
Moved Judith Miller, seconded Liz Brown, passed unanimously.
2. That the trust deed of the Otaki Heritage Bank Preservation Trust be changed as set out in the draft document.
The draft document having been circulated, the motion was moved by Judith Miller, seconded Adrian Gregory and passed unanimously.

Launch of Ōtaki Heritage: Judith formally launched Ōtaki Heritage – te Whare Pouhere Taonga o Ōtaki. Rawiri Rikihana spoke to the involvement of mana whenua and the rich history of the rohe.

Janet Holborow, Mayor of Kāpiti Coast District, welcomed Ōtaki Heritage – te Whare Pouhere Taonga o Ōtaki. She also acknowledged Rawiri and especially Queenie Rikihana, and expressed thanks to Judith, and the Board and volunteers at the Ōtaki Museum.

Election of trustees: The trust deed of Ōtaki Heritage – te Whare Pouhere Taonga o Ōtaki provides that:

“No more than Ten (10) people shall be elected [as trustees] at the first Annual General Meeting of the Trust by the residents of the Community in attendance.” Nominations had been received for Judith Miller, Liz Brown, Jeanette Carpenter, Len Nicholls, Christine Papps and David Ledson. There being no further nominations, these six were declared as elected.

Appointment of reviewer: In accordance with the new trust deed, a reviewer rather than an auditor is to be appointed at the Annual General Meeting. Dennis Blank was proposed by Judith, seconded by Gary Phillips and duly declared appointed.

Launch of Ōtaki Historical Journal: Sarah Maclean presented the 2023 Ōtaki Historical Journal. The former Ōtaki Historical Society was congratulated on the quality of this and earlier Journals, and its extensive work was acknowledged.

Closing karakia and blessing of food: led by David Ledson

There being no further business the meeting was closed at 3 05 pm and those present invited to stay for refreshments.